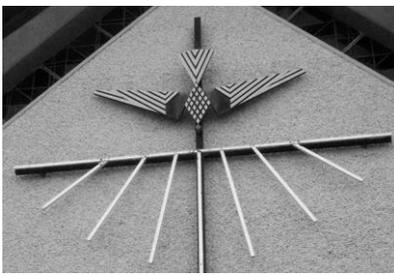


# Church of the Holy Spirit Ballyroan

Priest of the Parish: Father Brendan Madden 01 4950444

Office: 014947303 Email: [ballyroanparish@gmail.com](mailto:ballyroanparish@gmail.com)

Website: [www.ballyroanparish.ie](http://www.ballyroanparish.ie)



## MASS TIMES

Vigil Mass: Sat 7.00  
Sunday: 9.00, 10.30, 12.00  
Mon - Saturday: 10.00 am  
Mon., Wed., Fri.: 7.30 am  
(in the Ruah Centre)

## MORNING PRAYER

Tues and Thurs 7.30 in the  
Ruah Centre

## EXPOSITION

After 10.00 Mass

**Sunday 20<sup>th</sup> November**  
Sunday is the World Day  
of Remembrance for  
Road traffic victims.

There will be an inter-  
denominational service at  
2.00 pm in the Church of  
St Thomas the Apostle,  
Laurel Lodge,  
Castleknock for all those  
affected.

**Let us pray for all who  
have been killed on our  
roads, for their families  
and for those living with  
remorse.**

## FEASTDAYS FOR THE WEEK:

Sunday Feast of Christ  
the King  
Mon 21<sup>st</sup>: Presentation of  
Our Lady  
Tues 22<sup>nd</sup>: St Cecilia  
Wed 23<sup>rd</sup>: St Columban  
St Clement  
Thurs 24<sup>th</sup>: St Andrew  
Dung-Lac  
Fri 25<sup>th</sup>: St Colman  
St Catherine of  
Alexandria  
Sat 26<sup>th</sup>: Blessed James  
Alberione, Priest

## Community Care Meals on Wheels

This group are looking for drivers  
to deliver meals from Tuesday to  
Fridays. This takes  
approximately one hour. If you  
can give some time please give  
you name and phone number to  
the Community Centre 4958576.

## Ministers of the Eucharist

Are there any people among the  
Ministers of the Eucharist who  
would be willing to bring  
communion to the sick on about

one Sunday a month. We really would appreciate your help with this. If available, please give your names in to the office during the week. **Also** could ministers collect vetting forms from the sacristy, fill them in and return them to office addressed to Ron Charles.

**The Third Age Social Circle** meet in the Ruah Centre on Monday at 10.30 am.

**The Tom Dooley Book Sale** will take place in the Ruah Centre after all Masses this Sunday.

**The Service of Light**, a Mass for families who have lost a loved one during the year, will take place on Monday 21<sup>st</sup> at 7.30 pm. All are welcome.

**There will be a retreat for Colaiste Eanna** on Wednesday in the Ruah Centre. The Parish office will be **closed** that morning.

**Parish Christmas Cards** will be on sale in the Parish office from next weekend. Please support this venture.

There will be a **Retreat for Men and Women on December 11<sup>th</sup> in Milltown Park from 10.00 until 6.00 pm**. Suggested offering for the day is €30.00 which includes coffee, dinner and evening tea. Contact Milltown Park 01 2182074.

**Churchtown Parish is holding a fundraising event** on 20<sup>th</sup> December which will feature Liam Lawton. Tickets available from 01 2984642.

**Rathfarnham concert bands concert on 29<sup>th</sup> November** in the Concert Hall. Please support them.

**CONGRATULATIONS TO ALL OUR PARISHIONERS WHO GRADUATED FROM  
THE THEOLOGY COURSE LAST WEEKEND. WE ARE VERY PROUD OF YOU  
ALL**

*Today's readings show us the sort of King Jesus is...he seeks out the lost, bandages the wounded, looks after the poor and welcomes them into his Kingdom. As followers of our King, we are asked to do likewise...See how we will be judged!*

## MASS INTENTIONS FOR THE WEEK

**Saturday 7.00-Peggy Hogan (A) and Ernie Masterson (Month's mind)**  
**Sunday 10.30-Michael Maher (A), Tom Potter (A); 12.00-Michele Nolan (Month's mind); Monday 10.00-Kathleen McGuinness (A);**  
**Tues. 10.00-Members of the Lindsay family; Wed 10.00-Fintan Lawlor; Thurs 10.00-Edward Finnegan; Fri 10.00-Mary Murphy (A)**  
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## Inside Story Headline

The purpose of a newsletter is to provide specialised information to a targeted audience. Newsletters can be a great way to market your product or service, and also can create credibility and build your company's identity among peers, members, employees, or vendors.

First, determine the audience of the newsletter. This could be anyone who might benefit from the information it contains, for example, employees or people interested in purchasing a product or in

requesting your service.

You can compile a mailing list from business reply cards, customer information sheets, business cards collected at trade shows, or membership lists. You might consider purchasing a mailing list from a company.

Next, establish how much time and money you can spend on your newsletter. These factors will help determine how frequently you publish your newsletter and its length. It's recommended that you publish your newsletter at

least quarterly so that it's considered a consistent source of information. Your customers or employees will look forward to its arrival.

Your headline is an important part of the newsletter and should be considered carefully.



Caption describing picture or graphic.

## Inside Story Headline

You can also research articles or find "filler" articles by accessing the World Wide Web. You can write about a variety of topics, but try to keep your articles short.

Much of the content you put in your newsletter can also be used for your Web site. Microsoft Word offers a simple way to convert your newsletter to a Web publication. So, when you're finished writing your newsletter, convert it to a Web site and post it.

The subject matter that

appears in newsletters is virtually endless. You can include stories that focus on current technologies or innovations in your field.

You may also want to note business or economic trends, or make predictions for your customers or clients.

If the newsletter is distributed internally, you might comment upon new procedures or improvements to the business. Sales figures or earnings will show how your business is growing.

Some newsletters include a column that is updated every issue, for instance, an advice column, a book review, a letter from the president, or an editorial. You can also profile new employees or top customers or vendors.

Selecting pictures or graphics is an important part of adding content.

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*"To catch the reader's attention, place an interesting sentence or quote from the story here."*

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In a few words, it should accurately represent the

contents of the story and draw readers into the story. Develop the headline before you write the story. This way, the headline will help you keep the story focused.

### Inside Story Headline

Examples of possible headlines include Product Wins Industry Award, New Product Can Save You Time, Membership Drive Exceeds Goals, and New Office Opens Near You.

While your main goal of distributing a newsletter might be to sell your product or service, the key to a successful newsletter is making it useful to your readers.

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One benefit of using your newsletter as a promotional tool is that you can reuse content from other marketing materials, such as press releases, market studies, and reports.

A great way to add useful content to your newsletter is to develop and write your own articles, or include a calendar of upcoming events or a special offer. Your headline is an important

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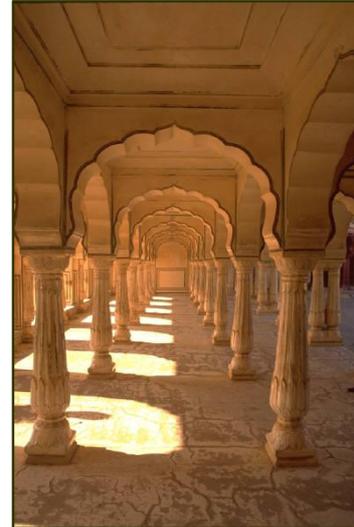
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### Company Name

Street Address  
Address 2  
Town, County Postal Code

PHONE:  
01234 567890

FAX:  
01234 567890

E-MAIL:  
someone@example.com

## Back Page Story Headline

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## Continued Story Headline

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articles or find "filler" articles by accessing the World Wide Web. You can write about a variety of topics, but try to keep your articles short.

### *About Our Company...*

Think about your article and ask yourself if the picture supports or enhances the message you're trying to convey. Avoid selecting images that appear to be out of

context.

Microsoft includes thousands of clip art images that you can choose and import into your newsletter. There are

also several tools you can use to draw shapes and symbols.

We're on the Web!

See us at:

[www.adatum.microsoft.com](http://www.adatum.microsoft.com)

### COMPANY NAME

Street Address 1  
Address 2  
Town, County Postal Code

COMPANY NAME  
STREET ADDRESS  
TOWN, COUNTY  
POSTAL CODE

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